

PICOSA WATER SUPPLY CORPORATION
Regular Board Meeting

**PICOSA WATER SUPPLY CORPORATION REGULAR BOARD MEETING WILL BE HELD AT THE
CORPORATE OFFICE, 3274 FM 2579 FLORESVILLE, TX 78114 AT 7:00 PM
ON THURSDAY, APRIL 17, 2025**

- 1. President calls meeting to order at 7:00 P.M.**
 - a. Address General Membership**
- 2. Members Address the Board**
- 3. Developers**
 - a. NT Management – Line Extension FM 1303 Plan Review and Approval**
 - b. Hidden Ranch U2B – Hydrants/Fire Flow update**
- 4. Old Business for review and action**
 - a. Water System Project/USDA updates**
 - i. Land Uses**
 - ii. Progress Report**
 - b. Tariff Update**
 - c. Conflict of Interest Policy**
 - d. Water Conservation Plan**
 - e. Retention Pond Contingency Plan**
 - f. Ramos Lane Line Upgrade**
 - g. Insured Deposit Program/Investment Policy Discussion**
- 5. New Business**
 - a. CCN Expansion information update**
 - b. Income to Debt Ratio/Members review**
 - c. Legal matters concerning Sylvia T Howard review and action**
- 6. Present for review and action**
 - a. Minutes of Regular Board Meeting held on February 20, 2025**
 - b. Minutes of Election of Officers Board Meeting held on March 18, 2025**
- 7. Treasurer's Report present for review and action**
 - a. February, 2025**
 - i. Profit and Loss**
 - ii. Profit and Loss YTD**
 - iii. Balance Sheet**
 - iv. Profit & Loss Budget vs Actual**
 - b. March, 2025**
 - i. Profit and Loss**
 - ii. Profit and Loss YTD**
 - iii. Balance Sheet**
 - iv. Profit & Loss Budget vs Actual**
- 8. Directors' Report February and March 2025 review and action**
- 9. Manager's Report Items for review and action**
 - a. Well 1 Repair/Rehab**
 - b. Mapping facilities, lines and water meters update**
 - c. Operator's Report for February & March 2025**
 - i. ADT Security for Shop**
 - ii. Cameras for plant and elevated storage tank**
 - iii. Water helper on-call rotation/phone reimbursement**
 - iv. Inventory procedures**
 - v. Daily Log reporting procedures**
 - vi. GPS devices for equipment, trailer & trucks**
 - vii. Chlorine Scales Upgrade/Replacement**

- d. Office Report for February & March 2025
 - i. Monthly Bill Options discussion
 - ii. Muni-Link Billing Software review and action
- e. TRWA Emerging Leaders Program review and action
- f. Public Funds Investment Act Training review and action
- g. Office building upgrades review and action

10. Personnel Matters for review and action

- a. Personnel Policy
 - i. Payday
 - ii. Clock in procedures
 - iii. Work hours
 - iv. Overtime commute policy
 - v. Company Truck policy
 - vi. Personal Vehicle Usage policy
 - vii. Debit Card policy
 - viii. Disciplinary actions
- b. Job Descriptions
 - i. Manager
 - ii. Billing Specialist
 - iii. Office Assistant
 - iv. Water Operator
 - v. Field Technician

11. Executive Session

12. Adjourn

The Board reserves the right to convene in Executive Session on any matter for which notice is provided above including matters not labeled for "Executive Session" as permitted by The Government Code, Title 5, Chapter 551, Subchapter D.



Harold Snowball, President Board of Directors