

PICOSA WATER SUPPLY CORPORATION  
3274 FM 2579  
FLORESVILLE, TX 78114  
OFFICE: (830) 393-4424  
FAX: (830) 393-4371

**CONFIDENTIAL**

**You can request that your personal information contained in our utility records to not be released to unauthorized persons.**

A change has been made by the Texas Legislature in the Open Records Act. This applies to **Utility Billing** only. This change gives you the right to request that you're personal information (addresses, telephone number, or last 4 digits of your social security number) not be made available to the public.

You may exercise your right by checking the box below and returning this form with your signature to the office of Picoso Water Supply Corporation.

I request that my personal information be kept confidential.

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Print Name (must be the billed party)

\_\_\_\_\_  
Service Address

\_\_\_\_\_  
Signature (must be the billed party)

**WE MUST STILL PROVIDE THE INFORMATION TO:**

- An official or employee of the state or a political subdivision of the state, or the federal government acting in an official capacity;
- An employee of a utility acting in connection with the employee's duties;
- A consumer reporting agency;
- A contractor or sub-contractor approved by and providing services to the utility or to the state, a political subdivision of the state, the federal government, or an agency of the state or federal government;
- A person for whom the customer has contractually waived confidentiality for personal information; or
- Another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

"This institution is an equal opportunity provider and employer.

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (PDF), found on line at <http://www.ascr.usda.gov/complaintfilingcust.html>, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442, or email at [program.intake@usda.gov](mailto:program.intake@usda.gov)."